



MEMORANDUM

June 24, 2025

FP 25-06 | Via Email

TO: Chief Business Officers
Facilities Directors

FROM: Hoang Nguyen, Director
Facilities Planning and Utilization
College Finance and Facilities Planning Division

RE: 2024-25 Energy Usage Data due December 1, 2025

This memo serves as a reminder that the district's 2024-25 natural gas and electricity usage data is due to the Chancellor's Office by Monday, December 1, 2025.

Board of Governors' Climate Action and Sustainability Policy and Incentives

Pursuant to the Board of Governors' Climate Action and Sustainability Framework, state energy efficiency incentives will be made available to qualifying districts to help offset energy efficiency costs in proposed state funded capital outlay projects. The California Community Colleges Chancellor's Office offers incentives of two percent for new construction and three percent for modernization projects to be applied to the construction cost of the project budget to help achieve these goals. To qualify for these incentives, new construction capital outlay projects need at a minimum to outperform by at least fifteen percent the current CCR Title 24, California Energy Code, and all major renovation projects should at a minimum outperform the current CCR Title 24 standards by at least ten percent.

Submission Process

Please submit the 2024-25 energy usage data for each of the sites under the "Energy Usage" module in FUSION. This module can be found by following the link that appears on top of the web page after logging into FUSION, alongside the other modules such as Planning, Project, Scheduled Maintenance, etc.

This module is designed to look like the workbook the Chancellor's Office collected for prior years. The district will be able to update prior year's data, if needed, by checking the box to allow save for previous years. Please see the *Energy Usage Calculator Guide* for further details on entering and submitting energy usage data.

Unless there is a need to report revisions of prior fiscal year energy usage data, only data for 2024-25 actual energy usage is required. Energy data in prior fiscal years should correspond to last year's submission. Please ensure the district's energy usage data is updated and includes all-natural gas and electricity usage from July 1, 2024, through June 30, 2025.

Please note the Chancellor's Office collected some data for sites that are not included under Space Inventory and will not show up in the Energy Usage module in FUSION. When viewing past data for a site in FUSION, if there is a comment attached to that page, the comment will clarify

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what other site data was combined into the site currently being viewed. For example, a welcome center may have had its data combined with that of a nearby college.

Please submit via FUSION by December 1, 2025. If there are any questions or need for technical assistance, please contact Druv Bhat at dbhat@cccco.edu or (916) 323-4814.